

Wine, Brew & Food at Kohl Mansion

Culinary Artist Application & Registration

Mercy High School's Taste & Take Event Wine, Distilled Spirits, and Craft Brew

Event Date: Friday November 16, 2018 **Event Hours:** 7:00-10:00pm

Event Location: Mercy High School, Kohl Mansion 2750 Adeline Dr., Burlingame, CA 94010

Thank you for your interest in participating in A Toast to Mercy, Taste and Take Event! There are a limited number of vendor spaces available, so please confirm the information below to reserve your space at this event.

VENDOR CONTACT INFORMATION

Name: _____

Mailing Address: _____

Website: _____ Phone: _____

Contact Name & Position: _____

Phone: _____ Email: _____

EVENT ATTENDANCE

☐ We will send a representative to sell our prepared foods to be sold at this event on Friday, November 16, 2018.

Name/s: _____

EVENT PREPARATIONS & EXPECTATIONS

Mercy High School will provide each vendor: 1 - 6ft table, black fitted linen, 2 chairs and ticket receptacle. Vendor Identification signage. Participating vendors will provide any additional materials needed for set-up, decoration/display, or demonstration. Vendors will coordinate load in and end of event load out.

LOGO RECOGNITION

Please send your Vendor Logo and/or Label Artwork graphics as a jpeg to jmunsey@mercyhsb.com for marketing and print purposes. If your vendor logo is not received, then text will be used in place of the logo.



FOOD SELECTIONS

Food Offerings	Food Name\description	Price per item

Vendor DELIVERY & MOVE-IN/MOVE-OUT

Booth Move-In Times: Friday, November 16th, 3:00pm-5:00pm

Booth Move-Out Times: Friday, November 16th, 10:00pm

PROMOTION

We would like to promote our participation in *A Toast to Mercy Taste & Take Wine Event* by:

- ☐ Including the event on our website event calendar and wine newsletters
- ☐ Placing event handouts in our tasting rooms

FORM SUBMITTAL OR ADDITIONAL QUESTIONS

Vendor-specific questions and COMPLETED Vendor Application Forms may be submitted to:

Mercy High School-Wine Event
2750 Adeline Drive
Burlingame CA 94010

Email: jmunsey@mercyhsb.com

Phone: 650-762-1199

Fax: 650-343-2976

