

# *Wine, Brew & Food at Kohl Mansion*

## **Culinary Artist Application & Registration**

### **Mercy High School's Taste & Take Event Wine, Distilled Spirits, and Craft Brew**

**Event Date:** Friday November 22, 2019    **Event Hours:** 7:00-10:00pm

**Event Location:** Mercy High School, Kohl Mansion - 2750 Adeline Dr., Burlingame, CA 94010

Thank you for your interest in participating in Mercy's *Wine, Brew & Food*, Taste and Take Event! There are a limited number of vendor spaces available, so please confirm the information below to reserve your space at this event.

#### **VENDOR CONTACT INFORMATION**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Website: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name & Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### **EVENT ATTENDANCE**

- ☐ We will send a representative to sell our prepared foods to be sold at this event on Friday, November 22, 2019.

Name/s: \_\_\_\_\_

#### **EVENT PREPARATIONS & EXPECTATIONS**

Mercy High School will provide each vendor: 1 - 6ft table, black fitted linen, 2 chairs and ticket receptacle. Vendor Identification signage. Participating vendors will provide any additional materials needed for set-up, decoration/display, or demonstration. Vendors will coordinate load in and end of event load out.

#### **LOGO RECOGNITION**

Please send your Vendor Logo and/or Label Artwork graphics as a jpeg to [jmunsey@mercyhsb.com](mailto:jmunsey@mercyhsb.com) for marketing and print purposes. If your vendor logo is not received, then text will be used in place of the logo.



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## FOOD SELECTIONS

Food Offerings	Food Name\description	Price per item

## Vendor DELIVERY & MOVE-IN/MOVE-OUT

Booth Move-In Times: Friday, November 22, 3:00pm-5:00pm

Booth Move-Out Times: Friday, November 22, 10:00pm

## PROMOTION

We would like to promote our participation in Mercy's *Taste and Take Event* by:

☐ Including the event on our website event calendar and wine newsletters

☐ Placing event handouts in our tasting rooms

## FORM SUBMITTAL OR ADDITIONAL QUESTIONS

Vendor-specific questions and COMPLETED Vendor Application Forms may be submitted to:

Mercy High School-Wine Event  
2750 Adeline Drive  
Burlingame CA 94010

Email: [jmunsey@mercyhsb.com](mailto:jmunsey@mercyhsb.com)

Phone: 650-762-1199

